

Planning



Department

BUILDING RELOCATION PERMIT APPLICATION

A site plan must be submitted with this application to show where the proposed building will be located on the property. The site plan must also show all structures on the property, all driving and walking areas, all landscaping, and all drainage areas, as well as all property lines. The site plan must indicate how far the building will be from the property lines as well as from other structures.

Brief Description of Project:

Where is the building proposed to be located?

Parcel Number: _____

Subdivision Name: _____ Lot Number: _____

Address (If Applicable): _____

Where is the building currently located?

Parcel Number: _____

Subdivision Name: _____ Lot Number: _____

Address (If Applicable): _____

To the best of your abilities, explain the anticipated route to be taken during transport:

In the fields below, please provide the best point of contact for the entity submitting this application. This may include any contractor, any landowner, any engineer involved with creating the site plan, any person paying for this application, or anyone else involved with this application.

Name of Person: _____

Name of Company: _____

Business Address: _____

Phone Number: _____

Email: _____

In the fields below, please list the contractor that will be moving the building.

Name of Contractor Company: _____

Address of Contractor Company: _____

Phone Number of Contractor Company: _____

Email of Contractor Company: _____

In signing below, I (we) confirm that I (we) own the land identified on this application and that the information in this application is true to the best of my (our) knowledge. Additionally, I (we) consent to the proposal being represented with this application.

Landowner Signature: _____

Printed Name of Landowner: _____

Phone Number: _____

Email: _____

Additional Landowner Signature (If Applicable): _____

Printed Name of Landowner: _____

Phone Number: _____

Email: _____

Additional Landowner Signature (If Applicable): _____

Printed Name of Landowner: _____

Phone Number: _____

Email: _____

Building Relocation Fee Schedule:

- If moving a residential building: \$300
- If moving a commercial building: \$600

Building Relocation Fee: _____

FOR OFFICE USE ONLY

Payment Type: ___ Cash ___ Check ___ Card

Amount Paid: _____

Date: _____

Permit Number: _____